



## Returning Student Documents Check List

<b>To:</b>	Parents
<b>From:</b>	Circle of Love Preschool
<b>Re:</b>	Documents Needed for School

We are excited to have your child back at Circle of Love Preschool in the beginning of a new school year. Enclosed are all the forms we need you to complete for your child's student file.

Below is a check list of everything that is needed. **Please complete and return all forms and family photos AS SOON AS POSSIBLE.** If you have any questions, please call the school office at 310-545-5653 ext 221.

<b>Document Check List</b>	
I.D. & Emergency (yellow both sides)	
Consent for Emergency Medical Treatment	
Payment & Attendance Policies ( <i>Page 1 - yellow copy</i> )	
Payment & Attendance Policies ( <i>Page 2 - yellow copy</i> )	
Receipt and Acknowledgement Form (In an effort to save trees. Please log on our website: <a href="http://www.circleoflovemb.org">www.circleoflovemb.org</a> to access details of our Parent Handbook)	
Permission for Directory Information	
A Current Individual Picture of your Child (for office file folder)	
Current Family Photo (4 copies; 3 for emergency forms & 1 for earthquake kit.)	
** Please note that email is one of the ways COL communicates with our families. Please include your email on the Permission for Directory Information. If you do not receive any email at the beginning of the school year, please come in the office to verify your email address.	

### **Important Note:**

Under a new law enacted by SB 277, beginning January 1, 2016, personal beliefs exemptions will no longer be an option for the vaccines that are currently required for entry into childcare or school in California. For more information go to [www.shotsforschool.org](http://www.shotsforschool.org)